

**LICENSING REGULATORY
COMMITTEE**

1.00 P.M.

14TH JULY 2016

PRESENT: Councillors Colin Hartley (Chairman), Margaret Pattison (Vice-Chairman), Alan Biddulph (substitute for Sheila Denwood), Susie Charles, Mel Guilding, Tim Hamilton-Cox, Terrie Metcalfe and Robert Redfern

Apologies for Absence:

Councillors Sheila Denwood and Charlie Edwards

Officers in Attendance:

Mark Davies	Chief Officer (Environment)
Luke Gorst	Solicitor
Debbie Rose	Licensing Enforcement Officer
Marie Sharkey	Licensing Enforcement Officer
Jane Glenton	Democratic Support Officer

14 MINUTES

The Minutes of the meeting held on 2nd June 2016 were signed by the Chairman as a correct record.

15 ITEMS OF URGENT BUSINESS AUTHORISED BY THE CHAIRMAN

There were no items of urgent business.

16 DECLARATIONS OF INTEREST

There were no declarations of interest.

17 EXEMPT ITEM

In accordance with Section 100A(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the ground that it could involve the possible disclosure of exempt information, as defined in paragraph 1 of Schedule 12A of that Act.

18 EXISTING DUAL DRIVER'S LICENCE - DAVID CLIFTON (PAGES 3 - 5)

The Committee received the report of the Licensing Manager to enable Members to consider what action, if any, to take in respect of Mr. Clifton's Dual Driver's Licence.

Details of the individual case and the Chairman's summary of the decision are set out in Exempt Minute No. 18, in accordance with Section 100A(4) of the Local Government Act 1972.

Decision of the Committee:

- (1) That a warning letter be sent to Mr. Clifton regarding his record-keeping, driving and future conduct.
- (2) That Mr. Clifton liaise directly with Licensing Enforcement Officers regarding the suitability of his record-keeping system.
- (3) That Licensing Enforcement Officers undertake regular checks to ensure Mr. Clifton's compliance with the requirement to keep complete and accurate records.

Chairman

(The meeting ended at 2.10 p.m.)

**Any queries regarding these Minutes, please contact
Jane Glenton, Democratic Services - telephone (01524) 582068, or email
jglenton@lancaster.gov.uk**

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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